

**U.S. House of Representatives
 112th Congress**

2011 MAY 25 AM 11:34

OFFICE OF THE CLERK
 U.S. HOUSE OF REPRESENTATIVES

**EMPLOYEE
 POST-TRAVEL DISCLOSURE FORM**

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Employee (print or type): Jennifer Beppu

Name of Accompanying Family Member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____

Date of Departure and Date of Return: May 16-17, 2011

Dates at Personal Expense: N/A

Itinerary (cities of departure – destination – return): Washington DC-Atlanta-Washington DC

Sponsor(s) (who paid for the trip): The Campaign for Public Health Foundation

Describe meetings and events attended (attach additional pages if necessary): Participants took a tour of the CDC facilities, attended briefings with senior CDC experts and met with the CDC's director Dr. Thomas Frieden, during which they learned more about disease control and prevention

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; **and**
3. ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: _____


TRAVEL EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	196.39	133.28	32.00
For accompanying family member:	N/A	N/A	N/A

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	12.00	taxi
For accompanying family member:	N/A	N/A

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:



DATE: 5/24/11

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Congresswoman Mazie K. Hirono

SIGNATURE OF SUPERVISING MEMBER:



DATE: 5/24/11

Version date 1/2011 by Committee on Ethics

**U.S. House of Representatives
Committee on Ethics**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): The Campaign for Public Health Foundation
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): See attached.
6. Dates of travel: May 16-17, 2011
7. Cities of departure - destination - return: Washington, DC - Atlanta, GA - Washington, DC
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☐ or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☒
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: ☒ or
 - b. Two-nights' lodging and meals are being offered: ☐If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The CPH Foundation is the sole sponsor of the trip and The CPH Foundation's Programs & Research Associate will be the staff member responsible for organizing and conducting the CDC tour.
13. Describe each sponsor's organizational interest in the purpose of the trip: Our mission is to educate the public, the media, policy makers, and others about the important role public health plays in our nation's health system. The CPH Foundation seeks to foster a better understanding among members of Congress of the disease control and prevention work of the CDC, our nation's lead health protection agency, which is headquartered in Atlanta, Georgia.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Participants will travel by air from Washington, DC to Atlanta, GA and back in Coach class
This travel is being offered on a commercial flight.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*): ☒
16. I represent that either (*check one of the following*):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ *or*
 - The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☒
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): It will cost approximately \$30 a person per day for meals - consisting of a hotel dinner voucher on May 16 for those you come the night before the tour. Breakfast and a box lunch will be provided on May 17.
17. Reason for selecting the location of the event or trip: The Centers for Disease Control and Prevention are headquartered in Atlanta, Georgia.
18. Name of hotel or other lodging facility: Emory Conference Center Hotel - Atlanta, GA
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): The cost of the hotel is \$119 per night.
20. Reason(s) for selecting hotel or other lodging facility: The Emory Conference Center Hotel was chosen because it is located directly across the street from the CDC facilities.

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$350	\$119	\$60
For each accompanying family member	N/A	N/A	N/A

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	N/A	N/A
For each accompanying family member	N/A	N/A

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒
23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name and title: Evan Jones, Chairman of the Board

Organization: The Campaign for Public Health Foundation

Address: P.O. Box 15305, Washington, DC 20003-0305 (418 10th Street, SE)

Telephone number: (202) 898-0435

Fax number: (202) 608-1395

Email Address: ej@jvencapital.com

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 2/2011 by Committee on Ethics

CAMPAIGN *for* PUBLIC HEALTH | *Foundation*

COME EXPLORE The Centers for Disease Control and Prevention

Dear Representative:

The Campaign for Public Health Foundation is organizing our next congressional tour of the Centers for Disease Control and Prevention's Atlanta headquarters. Space is limited for this one-day tour, which will take place on **Tuesday, May 17, 2011**. Please note this date falls during a week-long congressional recess.

This tour will help House members, or designated senior House staff members, gain a better understanding of the CDC's health protection and health promotion efforts. "Designees" may be the member's senior health staffer in their personal office or a professional staff member of a non-appropriations health sub-committee upon which the member serves. Participants will have the opportunity to tour the CDC's world-class facilities, attend detailed briefings with senior CDC experts, and are expected to meet with the CDC's director, Dr. Thomas Frieden.

Briefing topics on the tour may include but are not limited to: the CDC's work on chronic disease prevention; the work of local health officials; emerging infectious diseases; all hazards preparedness and response efforts; global health; public health research; environmental health concerns; injury prevention; and other public health, prevention and wellness topics. A current tour agenda can be found on the reverse of this page, but may be modified to address participant's specific areas of interest.

The Campaign for Public Health Foundation is a non-profit organization working to educate the public, the media, policy makers and others about the role public health plays in our nation's health system. If needed, The CPH Foundation will underwrite the cost of participants' travel, meals and accommodations. Our organization will also assist members with tour and travel logistics. We ask that participants arrive in the evening of Monday, May 16, to permit an early start for Tuesday's tour and briefings.

We hope members of Congress will take advantage of this opportunity to tour the nation's premier public health agency. Members and staff from past tours have praised this educational trip. If you require additional information or have any questions regarding this opportunity, please do not hesitate to contact me by calling 202-898-0435, or e-mail me at KatieT@CPHFoundation.org.

Please inform us of your interest in this tour on or before **April 15** to ensure that CDC staff members are able to plan accordingly. **Also note:** The House Ethics Committee strongly encourages Members and staff to turn in a *Private Sponsored Travel Certification Form* and related documents 30 days before a trip of this nature.

Sincerely,



Katie Thaemert
Programs and Research Associate
The Campaign for Public Health Foundation



**Centers for Disease Control and Prevention
Welcomes
U.S. Congressional Delegation**



**AGENDA: TUESDAY MAY 17, 2011
CDC CONGRESSIONAL VISIT**

TIME	SESSION	SPEAKER/PROGRAM EXPERT	LOCATION
8:30-9:00am	Welcome to CDC	TBD	TBD
	Walk to Conference Room TBD		
9:00-10:150am	Using Evidence to Drive Health Decisions	TBD	TBD
	a. Overview: CDC's Role	TBD	
	b. Making Prevention a Priority in the Health Care System	TBD	
	c. Data for Action	TBD	
	d. CDC Putting Research to Practice: Program Example	TBD	
10:30-12:00 noon	CDC and Global Health: A Safer, Healthier World		TBD
	a. Overview: CDC's role	TBD	
	b. Programs and opportunities in global health	TBD	
	c. Disease Detection Exercise	TBD	
12:00 – 1:15pm	Working Lunch: CDC In Your Community		TBD
	a. Overview: CDC and State and Local Public Health	TBD	
	b. Reinforcing S&L Capacity to Detect and Respond	TBD	
	c. Communities Putting Prevention to Work	TBD	
1:30-4:00pm	Tying it All Together: CDC as the Nerve Center for Responding to Health Emergencies		
(1:30-1:40pm)	(walk to DHQP Lab)		
(1:40-2:20pm)	CDC's Lab Capacity & Tour	TBD	DHQP Lab
(2:20-2:30pm)	(return to Building 21, EOC)		
(2:30-4:00pm)	CDC's Outbreak & Emergency Response Capacity	TBD	EOC
	a. Overview of CDC's System for Surveillance, Detection, Response	TBD	
	b. Emergency Operations Center Tour		
	c. Detecting Foodborne outbreaks	TBD	
	d. 2009 H1N1 Response & Pandemic Preparedness	TBD	
	e. Discussion		
4:00-4:30pm	A Final Word - Discussion	TBD	EOC Conference Room

CAMPAIGN *for* PUBLIC HEALTH | *Foundation*

Attachment to Private Sponsor Travel Certification Form

Question 5 Explanation:

The Campaign for Public Health Foundation is a 501(c)(3) organization dedicated to educating the public, the media, policy makers, and others about the role public health plays in our nation's health system.

In keeping with our educational mission, all elected members of the House of Representatives (or a designee) were invited on this one-day tour. "Designees" may be the member's senior health staffer in their personal office or a professional staff member of a non-appropriations health sub-committee upon which the member serves. We choose these individuals to help foster a better understanding of the role of our nation's disease control and prevention system. The Centers for Disease Control and Prevention is a vital player in this national health-protection system.

On past tours, between 3 and 19 individuals participated.

TOTAL = 435

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Jennifer Beppu

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Jennifer Beppu

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: Congresswoman Mazie Hirono

Office address: 1410 LHOB

Phone number: 225-4906

Email address of contact person: jennifer.beppu@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Jennifer Beppu
2. Sponsor(s) (who will be paying for the trip): The campaign for Public Health Foundation
3. Travel destination(s): Atlanta, GA
4. a. Date of Departure and Date of Return: May 16 - May 17, 2011
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
b. If yes, name of accompanying family member: _____
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☒ Yes ☐ No
b. If yes, check one of the following: ☐ N/A - Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☒ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
healthcare issues are included in my legislative portfolio.
9. FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 4/15/11

Mazie Hirono
Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

JO BONNER, ALABAMA
CHAIRMAN

MICHAEL T. McCAUL, TEXAS
K. MICHAEL CONAWAY, TEXAS
CHARLES W. DENT, PENNSYLVANIA
GREGG HARPER, MISSISSIPPI

KELLE A. STRICKLAND,
COUNSEL TO THE CHAIRMAN

ONE HUNDRED TWELFTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515-6328

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COUNSEL TO THE RANKING MEMBER

1015 LONGWORTH HOUSE OFFICE BUILDING
(202) 225-7103

April 26, 2011

Ms. Jennifer Beppu
Office of the Honorable Mazie K. Hirono
1410 Longworth House Office Building
Washington, DC 20515

Dear Ms. Beppu:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Atlanta, Georgia, scheduled for May 16 to May 17, 2011, sponsored by the Campaign for Public Health Foundation.

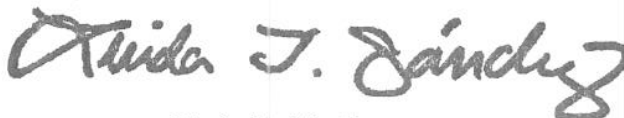
You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.



Jo Bonner
Chairman

Sincerely,



Linda T. Sánchez
Ranking Member

JB/LTS:sac

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WASHINGTON OFFICE
2011 MAY -3 PM 3:17

CC Pam